GUIDELINES for International Exchange Subject “Global Human Resource Development Training” AY2023

要確認

* オンラインでの学会発表は想定されていない。どこかで承認必要ではないか。
* 学会発表の定義が決まっていない。単位を与える以上は、筆頭演者ということにしてはどうか？（発表者として名前が記載されたプログラムを添付書類として確認する。）
* 「グローバル人材育成研修」２と３は、内容が「海外留学先で研究活動、もしくはセミナーに参加」となっているが、セミナーは単発で実施されるものであり、２０日間の留学とは相容れないのではないか。
* 事後学修の内容が、発表会またはレポートとなっており、学生、指導教員の両方にとって負担が大きく、申請のハードルとなる可能性あり。たとえば、事後学修として、指導教員からフィードバックを受けるなど、簡素化できないか？
* 成績評価は、合否としたい。素点による評価となると、指導教員にしていただく必要がある。また素点にすると、申請の流れが、学生→事務担当へ申請書提出→教員へ評価依頼→事務担当→国際部となり、教員、部局事務の作業が増えることになる。
* 複数回の履修を認めることでよいか。国際学会で２度発表した場合、それぞれの発表について履修申請ができることとする。

The procedures and requirements for credit accreditation of presentations at international conferences held overseas and research activities at overseas host institutes as "Global Human Resource Development Training" courses.

1. Eligibility: Undergraduate & Graduate Students
2. Course Name, Number of Credits & Registration Requirements

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| Course Name | Credits | Day andPeriod | Requirements |
| Global Human ResourceDevelopment Training 1 | 0.5 | Other | Those who had a presentation at an international conference held overseas \*Including poster presentation. |
| Global Human Resource Development Training 2 | 1.0 | Other | Those who studied abroad for more than20 days |
| Global Human Resource Development Training 3 | 2.0 | Other | Those who studied abroad for more than40 days |

1. Pre-&Post-Learnings

It is mandatory that students complete Pre- & Post-Learnings to earn credits.

Please refer to “7. Course Descriptions” for details.

1. Course registration / Credit Accreditation Procedures
2. Students must complete post-learning before registration.
3. Those who wish to register those courses, please fill out Form 1 (\*International Exchange Subject “Global Human Resource Development Training” Credit Accreditation Application Form) and obtain the approval from your supervisor and submit it to the educational affairs section of your school/graduate school.

\*If you wish to register “Global Human Resource Development Training 1”, please attach the following documents.

Conference schedule, program, brochure, or handouts that we can find your name as a speaker. (If held online, please submit the proof of the conference period.)

1. The educational affairs section will then send the application form to International Student Affairs Division, Department of International Affairs.
2. International Student Affairs Division will check the application form and grade registration.
3. Submission Deadline:

(Training Completed in Spring or Summer Term)

For those who are completing/graduating in September: Friday, August 18, 2023

Others: Friday, September 22, 2023

(Training Completed in Fall or Winter Term)

 For those who are completing/graduating in March: Friday, January 26, 2024

Others: Friday, March 15, 2024

1. Other:

 There is no limit to the number of courses students can take. In addition, students can enroll in multiple courses during the same term.

1. Course Descriptions

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| Course Name | Global Human Resource Development Training 1 |
| Credits | 0.5 |
| Instructor | Professor ARIKAWA Tomoko, a faculty member |
| Subject | International Exchange Subject |
| Study Period | 2 days - 1 week　\*Participation period if held online. |
| Eligibility | Undergraduates, Graduates |
| Capacity | Not specified |
| CourseObjectives | Students will be exposed to cutting edge research and be able to broaden perspective of their research topics through studying abroad. Developing an international sense through interacting with researchers overseas. |
| Requirements | Those who had a presentation at an international conference held overseas. \*Including poster presentation. |
| Course Design | ●Pre-Learning (2 to 8 hours) |
| Pre-learning session focuses on practice and guidance for presentations by supervisors. Students collect information on the international conferences that they are participating. |
| ●Training (10 to 20 hour) |
| Students make oral or poster presentations at international conferences and collect information on cutting-edge research. If held online, engage in academic exchanges with participants. (\*) |
| ●Post-Learning (1 to 5 hours) |
| After returning to Japan, students have a debriefing session to make a presentation or submit a report on the achievement from the international conference that they participated. |
| \*The total time of the course should be 23 hours or more. |
| Evaluation | Evaluation based on attitude and achievement on pre-learning, training activities, and post-learning.Pass-Fail Grading |
| Contact | International Student Affairs Division, Department of International Affairs |
| \*Academic exchange with participants online.Questions to other presenters, questions and answers with participants using the chat function of the online conference system, etc. Anything is appreciable if it is considered as "interaction with researchers overseas" described in Course Objectives. |

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| Course Name | Global Human Resource Development Training 2 |
| Credits | 1.0 |
| Instructor | Professor ARIKAWA Tomoko, a faculty member |
| Subject | International Exchange Subject |
| Study Period | More than 20 days |
| Eligibility | Undergraduates, Graduates |
| Capacity | Not Specified |
| Course Objectives | Students will be exposed to cutting edge research and be able to broaden perspective of their research topics through studying abroad. Developing an international sense through interacting with researchers overseas. |
| Course Requirements | Those who studied abroad for more than 20 days. |
| Course Design | ●Pre-learning (About 2 hours) |
| Collect information about research conducted while studying abroad, and prepare for research planning and pre-learning. |
| ●Training (About 40 hours) |
| Conduct research while studying abroad. |
| ●Post-learning (About 3 hours) |
| Submit a report based on the research activities conducted while studying abroad. In addition, make a presentation on their research to faculty members. |
| The total time of the course should be 45 hours or more. |
| Evaluation | Evaluation based on students’ attitude and achievement on pre-learning, training activities, and post-learning.Pass-Fail Grading |
| Contact | International Student Affairs Division, Department of International Affairs |

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| Course Name | Global Human Resource Development Training 3 |
| Credits | 2.0 |
| Instructor | Professor ARIKAWA Tomoko, a faculty member |
| Subject | International Exchange Subject |
| Study Period | More than 40 days |
| Eligibility | Undergraduates, Graduates |
| Capacity | Not Specified |
| Course Objectives | Students will be exposed to cutting edge research and be able to broaden perspective of their research topics through studying abroad. Developing an international sense through interacting with researchers overseas. |
| Course Requirements | Those who studied abroad for more than 40 days. |
| Course Design\* Please arrange the time and location, and be careful to secure study time. | ●Pre-learning (About 2 hours) |
| Collect information about research conducted while studying abroad, and prepare for research planning and pre-learning. |
| ●Training (About 85 hours) |
| Conduct research while studying abroad. |
| ●Post-learning (About 3 hours) |
| Submit a report based on the research activities conducted while studying abroad. In addition, make a presentation on their research to faculty members. |
| The total time of the course should be 90 hours or more. |
| Evaluation | Evaluation based on students’ attitude and achievement on pre-learning, training activities, and post-learning.Pass-Fail Grading |
| Contact | International Student Affairs Division, Department of International Affairs |